



ZAMBIA RAILWAYS LIMITED

A MEMBER OF



GROUP OF COMPANIES

INVITATION FOR BIDS

TENDER NO. ZRL/ORD/008/2021: - TENDER FOR THE SUPPLY AND DELIVERY OF GENERAL STATIONERY ON A TWO YEAR CALL OFF CONTRACT BASIS

Zambia Railways Limited is a member of the Industrial Development Corporation (IDC) group whose mandate is to provide rail freight and passenger transportation services in Zambia. It is a company incorporated in Zambia and having its registered offices in Kabwe.

Zambia Railways Limited has made a provision in its 2021 Budget towards the procurement of Stationery.

Zambia Railways Limited now invites sealed bids from bidders for the provision of General Stationery on a two year call off contract basis.

Interested eligible bidders may obtain further information from Manager Procurement and Supplies, Zambia Railways Limited, Top Office, Corner of Ghana and Buntungwa Avenue, Kabwe and inspect the bidding documents from 08:00 hours to 13:00 hours and 14:00 hours to 17:00 hours from Monday to Friday. Email mehetabel.mumbwala@zrl.com.zm or sampaya.sankombo@zrl.com.zm for Bidding documents, they may also be accessed on the Zambia Railways website: www.zrl.com.zm. A complete set of bidding documents may be purchased by interested bidders upon payment of a non-refundable fee of K500.00 or its equivalent in any freely convertible currency.

The bids should be sent and clearly marked “**TENDER NO. ZRL/ORD/008/2021: TENDER FOR THE SUPPLY AND DELIVERY OF GENERAL STATIONERY ON A TWO YEAR CALL OFF CONTRACT BASIS**” addressed to the Manager Procurement and Supplies, Top Office, Corner of Ghana and Buntungwa Avenue, P.O. Box 80935, Kabwe, Zambia and must be received not later than **Friday 10th December 2021 at 10:00 hour’s local time. HOWEVER, ELECTRONIC OFFERS WILL NOT BE ACCEPTED.**

Appropriately bound and sealed bids must be deposited in the Tender Box situated at Zambia Railways Limited, Top Office, Corner of Ghana and Buntungwa Avenue, Kabwe, Zambia, on or before **Friday 10th December 2021 at 10:00 hour’s local time.**

The closing date for receipt of bids is **Friday 10th December 2021 at 10:00 hour’s local time** and any bids received after the time and date stipulated above will not be accepted. The bids will be opened soon after closing in the Board room, at Top Office, Corner of Ghana and Buntungwa Avenue in the presence of the bidders or their representative who may choose to attend.

**Manager Procurement and Supplies
For/ MANAGING DIRECTOR**